

ACTION LOG

IPHE WATER SUPPLY GROUP

ATTENDEES :	DISTRIBUTION :	DATES:
Dave Boomer	Attendees +	Meeting Date: 20/06/06
Dale Courtman		
Tony Gorman		
Alan Carlyle		Next Meeting : Thurs 12/10/06
Alex Newman		Venue: New College Nottingham (Basford Hall Site) Basford Hall, Stockhill Lane, Nottingham, NG6 0NB

NO.	ISSUE	ACTION	RESP.	RAISED	DUJE	COMPLETE
1	Terminology Article proposed for student study section of the IPHE website	issue passwords to WSG and TSB to access the article on restricted 'review only' section of the IPHE website for editorial review and comment.	Dale Courtman		ASAP	
2	Terminology As Above	WSG and TSB members to provide comment on article once passwords to website have been received	All		ASAP	
3	Vent & Expansion Cisterns - Good installation practice	Email formal question to DC	DB	DB	By next meeting	
4	Vent & Expansion Cisterns - Good installation practice	Contact Steve Tuckwell at WRAS to query the correct positioning of Vent & Expansion cistern in relation to CWS cistern	DC	DB	By next meeting	

NO.	ISSUE	ACTION	RESP.	RAISED	DUE	COMPLETE
5	Dataflow Sheet on 'Water Conditioners - What they can do for You'	More text required	D. Davis	DC	21 June 2006	
6	Technical paper on Water Heaters - Filtration & Scale	Sections on water softening and private water supplies will be required	T. Gorman D. Courtman	All	By next meeting	24/06/2006
7	Technical paper on Water Heaters - Filtration & Scale	Co-ordinate work in progress	AN	KJ AN	By next meeting	
8	Technical paper on Water Heaters - Filtration & Scale	The technical paper requires an Introduction of approx 1 page in length	T. Gorman	All	By next meeting	
9	Funding of 'Flushing of Pipework' Dataflow sheet	Joint funding by Copper tube section of The British Non-Ferrous Metals Association and British Plastics Federation of 'Flushing of Pipework' Dataflow sheet.	D. Courtman, T. Gorman	T. Gorman	By next meeting	
10	Diversity of members and vehicles of dissemination	Help required with the dissemination of articles	Adrian Liddell	T. Gorman	By next meeting	
11	IPHE website - WSG section	The WSG section on the IPHE website can now be updated by contacting Jenny Cammavan or Joanne Morris	T. Gorman	D. Courtman	By next meeting	

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12	Water Supply Group Report	The WSG report should be available on the WSG section on the IPHE website	T. Gorman	D. Courtman	By next meeting	
13	Article for IPHE magazine	Short article on the activities of the WSG required	T. Gorman	D. Courtman	27/04/2006	
14	Technical Paper 'Installation of Showers in compliance with water regulations'	Terry Scaife requires comments from WSG and examples of similar documents for reference	All. D. Courtman	Terry Scaife	20th July.	
15	Technical Paper 'Installation of Showers in compliance with water regulations'	The Technical Paper requires content checking to ensure compliance with Water Regulations	T. Gorman. T. Scaife. D. Courtman	T. Scaife	By next meeting	
16	New work module. Water Regulations - Categories of Risk specific to the commercial sector	It is crucial that an emphasis is placed on the 5 water categories and the relevance of those categories to the content of the paper.	T. Gorman	Ian Simpson (Consultant)	By next meeting	Action completed 21/06/2006. N. Weston will provide update by next meeting
17	New work module suggested - 'Installation of Taps in compliance with water regulations'	Contributions required for article	Alan Carlyle		By next meeting	

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18	Hot Water Temperatures	Dave Boomer has asked to produce a piece of work for the student study section of the IPHE website	D. Boomer (Leeds college of Building)	DB	By next meeting	
19	NVQ level 4 on Plumbing	Hepworth Building Products to highlight employers needs for NVQ level 4 by writing to IPHE	T. Gorman	DC	By next meeting	
13	Date of Next Meeting	Venue: New College Nottingham (Basford Hall Site) Basford Hall, Stockhill Lane, Nottingham, NG6 0NB 12 October 2006	Alan Carlyle		By next meeting	Action completed 20/06/2006.